

Funeral/Memorial Services Continued

Arrangements:

Funeral Home in charge of arrangements: _____

If funeral/memorial service is to be held at church, will representatives from funeral home be present?

☐ Yes

☐ No

Who will be responsible for costs/fees if service is at church?

☐ Family Member

☐ Funeral Home

If family member, please provide contact information:

Name: _____

Address: _____

Phone: _____

The church has the capability of providing a recording of the service. Arrangements need to be made 24 hours before the service for a recording tech to be available.

☐ Yes, we want an audio recording of the service

☐ Yes, we want a video recording of the service

Following the death of a First Presbyterian Church member, our Presbyterian Women provide refreshment services to the family at a nominal cost. If you choose either of the following, the church office will contact the person in charge of Memorial Receptions.

☐ **Reception** in Westminster Hall following service. Cookies and beverage will be provided by Presbyterian Women. A suggested donation of \$100-\$200 to Presbyterian Women.

☐ **Catered Light Lunch** in Centennial Hall for up to 25 people. Family to pay for catered lunch plus a suggested donation to Presbyterian Women of \$100-\$200.

Summary of Fees if service is held at church:

\$150 paid directly to church organist/pianist

\$100 paid directly to soloist (optional)

\$150 payable to church for sound tech

\$75 payable to church for camera operator

\$100-\$200 to Presbyterian Women if reception follows service (optional)

Minister's honorarium is left to the family to decide.

An honorarium for the Music Director is appreciated but not required.

Fees for interment in church Memorial Garden are separate. Please contact church office.

Funeral Planning

A Service of Witness to the Resurrection



The resurrection is a central doctrine of the Christian faith and shapes Christians' attitudes and responses to death. Death brings loss, sorrow and grief. In the face of death, Christians affirm with tears and joy the hopes of the gospel. Christians do not bear bereavement in isolation but are sustained by the power of the Spirit and the community of faith. The church offers a ministry of love and hope.



**FIRST PRESBYTERIAN
CHURCH** OF CHAMPAIGN

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Funeral/Memorial Services

Alternatives and Options

The service may be observed before or after the committal of the body. In order that attention in the service be directed to God, when a casket is present at the church during the service it shall remain closed and in Westminster Hall. The service shall be complete in itself, and any fraternal, civic or military rites should be conducted separately. When there are reasons not to hold the service in the place of worship, it may be held in another suitable location such as a home, a funeral home, a mausoleum, a crematorium or at a graveside.

Service of Committal

Members and friends of the family of the one who has died should gather at the graveside or columbarium for a service of farewell, which is to be conducted with simplicity, dignity and brevity. The service includes readings from Scripture, prayers, words of committal and a blessing, reflecting the reality of death, entrusting the one who has died to the care of God, and bearing witness to faith in the resurrection from the dead.

Any funeral/memorial service conducted at First Presbyterian Church of Champaign must be by an officiate who is a "trusted colleague" or a minister in good standing in the PCUSA. If a minister outside of the PCUSA is requested, they would need to be approved by Session and a member of our staff would need to be present during the funeral/memorial.

What Does an Order of Service Include?

Use of the following orders of worship is encouraged because they reflect the guidelines of the Presbyterian *Directory for Worship*. Some modifications may be planned in consultation with the presiding clergy. As with all worship, the focus is on God, the Gospel and God's promises in Christ. At a funeral/memorial service there is particular emphasis on the Resurrection.

Orders of Worship

Committal:

Scripture
Words of Committal
Prayers
Benediction

Funeral/Memorial Service:

Prelude
Call to Worship
Invocation
Hymn
Confession & Assurance of Pardon
Scripture Lessons
Special music/solo (optional)
Homily (Thanksgiving for life, Witness to the Resurrection)
Family Comments of Thanksgiving (optional; presiding clergy may place elsewhere in the service)
Prayers of Thanksgiving
Creed
Hymn
Benediction
Postlude

Service to be held at: ☐ church ☐ funeral home

Will the committal service (burial) precede the memorial service? ☐ Yes ☐ No

Flowers and decorations should be appropriate to our sanctuary setting and reflect the simplicity of the Christian life. Allergies are a consideration, therefore lilies will not be permitted in the Sanctuary.

Special requests: _____

If you wish to have the casket present, it will need to remain in Westminster Hall (the room below the Sanctuary.) The casket shall be closed during the service.

Memorial contributions sent to:

- ☐ First Presbyterian Church
☐ Other charity or organization: _____

Music: The music, hymns and solos should reflect our belief in the promise of resurrection.

☐ organ ☐ instrumental ☐ piano ☐ vocal

Special Selections: _____

Scripture: Passage(s) to include: _____

Other Participants: _____

Pall Bearers: (Not necessary if burial precedes service.)

Disposition of Body:

- ☐ Burial at _____
☐ Remains are to be cremated. (If ashes are to be placed in church's Memorial Garden, fees and arrangements need to be made through church office.)
☐ Other arrangements/options: _____